



# Confirm In Writing When Donating to a Charity

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**Yes, I want to support the Society**

**DONATION RECEIPT**

Receipt No. 02013

Donated By: Jhon Doe

Street Address: 54 B C Road

City: SF State: CA ZIP: 00000

Date of Donation: 10.04.2017

Donation Value: 100000

Description of donation: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Authorized signature: \_\_\_\_\_



Are you planning to **make a charitable contribution of \$250**? If so, then obtain a written acknowledgement for the charitable organization to get tax breaks. This written acknowledgment can be anything - credit card receipt or a canceled check. The written acknowledgment must mention the amount you have donated, the date and the name of the organization. Submit this document with your income tax return to claim a deduction for your contribution.

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